CORPORATE TRAVELER PROFILE

In order for us to serve you most efficiently, we ask your cooperation with the completion of this CONFIDENTIAL Traveler Profile. Please print and return via fax or mail. Details of this profile will be stored in our Reservation Systems to ensure consistency when making travel arrangements on your behalf and will ONLY be accessible by personnel at CHARRISMA TRAVEL GROUP and ORION TRAVELINX. We will endeavor, at ALL times, to accommodate your preferences! This information is required for our files and will ensure that we can properly advise of any special international documentation requirements that may relate to your travel requests. Please be assured that this information is requested and maintained in strict compliance with our Privacy Policy, the details of which can be viewed on our websites.

_____ _____

SURNAME/FIRST NAME/MIDDLE INITIAL(S) **TITLE/DIVISION**

_____ _____

COMPANY **ADDRESS/LOCATION**

_____ _____ _____ _____

PHONE (B) **PHONE (H)** **FAX #** **E-Mail**

_____ _____ _____ _____

PASSPORT # **DATE of BIRTH** **PASSPORT NATIONALITY** **PASSPORT EXPIRY**

AIRLINES

CLASS/SEATING	Preferred carrier(s) in order of preference	Frequent Flyer Membership #
___Business		
___Economy	1)_____	_____
___Non Smoking		
___Smoking	2)_____	_____
___Aisle		
___Window	3)_____	_____

**** Special Requests :**_____

ACCOMMODATION

Preferred Chain(s) in order of preference	Frequent Guest Membership
1)_____	_____
2)_____	_____
3)_____	_____

**** Special Requests :** _____

RENTAL CARS

1)_____	_____
2)_____	_____

**** Car size preference** _____ **** Special Requests :** _____

CREDIT CARD FOR BILLING

_____ _____ _____ _____

Card Type **Card #** **Expiry Date** **Signature**

**** The above signature authorizes CHARRISMA Travel Group or ORION Travelinx to process charges to the specified account for travel arrangements as confirmed by the Travel Agency location as indicated below.**

www.ORIONTRAVEL.com

"Remember, without a Travel Professional you're on your own !"